

Brush Creek Players Play Selection Process

Thank you for your interest in submitting a play to Brush Creek Playhouse. The purpose of this document is to outline the application and selection process, as well as clarify our selection criteria.

If you have any questions, please do not hesitate to contact BCP at brushcreekplayhouse@comcast.net, Attn. Andrew Getz (BCP Board President)

Application Process

Read through this document and the *Play Submission Form*.

For priority consideration, complete the *Play Submission Cover sheet and Form*, and submit it to BCP with all necessary materials by the 19th of June, 2009. There is a \$10.00 per script reading fee that will need to be submitted with your forms and script. (There is an exception for large musical productions. They may be selected up to a full season in advance to allow for the extensive pre-planning efforts required.) The season for Brush Creek Players begins January 1, 2010 and runs through December 31st. (Note: Auditions must be held at least 6 weeks prior to the beginning of rehearsals.)

Remember to include with your *Play Submission Form*:

1 copy of the script

1 copy of the libretto (if you are submitting a musical)

1 copy of a CD or tape of the music (if you are submitting a musical)

**If you are unable to provide the full copy of libretto/CD at the time of submission, please include a note as to when it could be made available.*

You will be notified about BCP's decision regarding your play by July 18, 2009

Selection Process

The Play Selection Committee consists of:

Play Submission Committee Chair,

Members from the BCP membership at large

- These may or may not be board members.
- If a play is submitted by a member of the selection committee, it will be given the same consideration as other plays submitted, and will be judged purely on merit.
- If a submitting member of the selection committee is a board member, they may not vote on the play selection at the board meeting for the specific time slot they are requesting to direct.

Committee members may also contain members of the general public.

The Play Selection Committee will read the submissions and generate a packet of suggested plays for the upcoming season. The list will be submitted to the BCP Board of Directors for approval at the June 2009 board meeting. The packet will include the following information:

For the plays that the Play Selection Committee suggests for the new season:

Director's *Play Submission Form*

Brief explanation of why the submission is a good candidate for the upcoming season

For all plays that are not accepted

Director's *Play Submission Form*

Brief explanation of why the submission should not be accepted for the upcoming season.

The BCP Board of Directors will approve or disapprove the proposed season. If the BCP Board of Directors rejects one or more of the Selection Committee's recommendations, the Play Selection Committee will provide an alternate choice for each rejection, if one is available, or present additional information as to why an alternate selection is not preferred or not available. The selection committee will have until the July board meeting to actively negotiate with the board on final selections, at which time the season will be set. The board may elect to not produce a show for a particular time slot if an acceptable play submission is not available.

Selection Criteria (in no particular ranking or order)

The Play Selection Committee will make its decision regarding submissions based on the following criteria:

Director's experience in theater

Like most community theaters, BCP is funded primarily by ticket sales, and every play that BCP produces is a financial risk. Thus, we must take into consideration a potential director's previous production experience, such as directing, assistant directing, and stage-managing. If you are a potential director with no previous production staff experience, please consider gaining more experience before tackling a production of your own. Directing is NOT a skill that you want to learn "on the fly." If your play is chosen and you have no directing experience BCP will assign you a director to collaborate with.

Director's experience working with BCP

The more prior experience that you have working with BCP; the more familiar you will be with our facilities, infrastructure, and resources. Each community theater has its own way of doing things, and each stage has its own unique spatial and technical quirks, a director who is a familiar face to BCP is certainly a plus but is not necessary.

Director's "people skills"

BCP is a 100% volunteer-operated organization. Folks volunteer to participate in BCP productions because they love theater, and because it is just plain fun to do so. No matter how brilliant your vision, your ability to work with people will determine whether or not those volunteers return to us in the future.

The Play Submission Packet

The *Play Submission Form* is your chance to “sell” your play to BCP. The level of preparation, organization, and thought that goes into the assembly of your Play Submission Packet could be seen as indicative of how you might run a production, as well.

Appeal of play to audience

Given that the sustainability of BCP depends almost entirely on ticket sales, the marketability of your play is crucial. If your play is not especially well known, or it is not written by a well known author, you might strengthen your submission by discussing what aspects of the play could be emphasized in publicity to “hook” an audience.

Balance of material and roles for any given season

BCP strives to offer a variety of comedy, drama, and musicals as well as other genres during any given season. Furthermore, we try to balance the number of male and female roles. In order to increase your chances of getting a play to direct, consider submitting both a comedy and a drama, or if you submit a play that has mostly male roles, consider also submitting a play with mostly female roles.

Ability of BCP to produce the play, given BCP’s resources and budget

Across seasons, BCP’s financial situation and available resources vary. Please feel free to talk with the Play Selection Committee Chair about what the organization can realistically produce.

Contact Information

Submit your completed packet by one of the following two methods:

U.S Mail

BCP Board of Directors
Attn: Play Selection Committee
P.O. Box 716
Silverton, Oregon 97381

Drop-off

BCP Theatre
11535 Silverton RD NE
Silverton, Oregon 97381

- All play submission must be accompanied by an email containing all required submission materials as well.
- Any play submission materials dropped off at Brush Creek Theatre must be in a sealed 8 ½ X 11 envelope and must be clearly labeled “BCP Play Selection Committee.”
- If dropping off at the theater please call to set up a time for drop off at 503-873-5905.

<p style="text-align: center;">Brush Creek Players Play Submission Form</p>
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Please complete this form for each play that you submit. You may attach additional pages as needed.

In addition to this form, you must submit a copy of the script. If you are submitting a musical, you must also include a copy of the libretto, and one CD or tape of the music (if available).

All play submission materials are due on June 19, 2009. You will be notified about our final decision by July 18, 2009.

If you have any questions, please contact BCP at brushcreekplayhouse@comcast.net
Attn. Andrew Getz.

Remember to Include:

- Play Submission Form
- Signed copy of the Release Form
- Copy of Script
- Copy of Libretto (if submission is a musical)
- CD or Tape of Music (if submission is a musical)

Theatre Experience

Attach additional sheets, as needed

Please list productions that you have directed. Specify whether it was a production for Brush Creek Players. If for another theatre, give the theatre name, city and state. Be sure to indicate the production date for each play. (Example: “Romeo and Juliet” by William Shakespeare, 1998 BCP)

Please list your other experience working on other productions, and the theatre company. Include information about your role, the title of the play, production date, and director of the play. You may include information about shows that you will be working on during the current season. (Example: Stage Manager, “Romeo and Juliet”, 1998-99 Season; Director – Jane Doe)

If you have NOT directed a BCP production before, do you have an experienced stage manager or assistant director lined up for your show? If so, who?

Please list other theatrical experience and training.

Part 3: Play Information

Attach additional sheets, as needed

Play Title:

Author:

Genre: Comedy Drama Mystery Musical Classic Other (_____)
(Check all that apply)

Cast Demographics

	Men	Women	Boys	Girls
Number				
Age Range				

Why would this play appeal to the BCP audience? What age groups would this play have the greatest appeal to?

Does this play contain any elements that may be “controversial”, such as strong language, mature content, smoking, or violence? If so, how will you handle this? Please give a suggested rating (e.g. PG, PG-13, R, etc)

Technical Requirements

Set:

Describe the set for this play. How many scene changes? Are there any aspects of the set that may be especially challenging or expensive to construct? How much flexibility is there in your vision of the set design? (Could it be modified if need be to accommodate a particular performance venue?)

Costumes:

In what period is your play set? Describe the costume changes required. Are you planning on making or renting costumes? Please note any special costuming needs. BCP has a large selection of costumes that will be at your disposal.

Props:

Give an overview of the props needed for this production. Can most of them be readily found in the BCP Prop Room? If not, how do you plan to obtain these props? Are any props particularly challenging or expensive to find or build?

Other Production Challenges:

If there are any other production challenges that you foresee, please address them here.

Production Staff

BCP is strictly a volunteer organization. While the board's position is to be as supportive as possible for each production, it is the director's responsibility to gather his or her production crew. If you need help finding someone to fill a position, BCP can provide a list of potential staff members from past productions that you may contact.

RELEASE FOR STAGE PLAY SUBMISSIONS

PLEASE SIGN AND ENCLOSE THIS PAGE WITH YOUR SUBMISSION.

Identify your original MATERIAL when you submit by marking the outside of your envelope “BCP Play Selection Committee.” Follow the guidelines for your submission outlined below in the FORMAT section;

1. Mark your envelope "RELEASE ENCLOSED";
2. Sign and Date this Release and include it with your submission.

This opportunity to submit is available to all for a reading fee of \$10.00. If your envelope is not marked clearly, as required, **your package will not be opened**. Instead, it will be warehoused to verify and/or confirm that it was never read or considered.

Format

1. Full length play with at least 2 acts OR a series of one act plays (2 minimum with at least 35-45 pp. per one act.)
2. Please include a one sentence log line (a concise explanation of your story) with your original MATERIAL.
3. Current contact information of author(s) including name, address, telephone number. Email address if you have one.
4. Please denote specific contact information that may be posted on this web site and in a performance program if your MATERIAL is selected and produced in addition to a brief bio.
5. While anyone in the world may submit to Brush Creek Playhouse, we will only consider those submissions written in or translated into the English language.
6. Submissions must be the original work of the listed author(s) and not based in whole or part, on another author's work.
7. Submissions will be accepted by mail or dropped off at the theater. Submitted MATERIAL will not be returned. WE WILL accept attachments to emails BUT only after a hard copy of the MATERIAL packet is received.
8. Genre - All genres accepted except pornography and Material promoting hatred. We actively invite you to submit.

Releases

1. For the purposes of the rules and regulations and this agreement, all references to stage play shall be collectively referred to as "MATERIAL", "STAGE PLAY" or "ORIGINAL WORK" and all references to BCP Theater. "WE" or the "COMPANY"; and all references to "YOU", "YOUR", the "WRITER", "AUTHOR", "I" "ME" or "MY" shall refer to the writer(s) and/or author(s) submitting their original STAGE PLAY as outlined in the Format section of this agreement for the possibility of

production at Brush Creek. If more than one party signs this agreement as author, the references outlined in this paragraph shall apply to each party, jointly and severally.

2. I recognize that many stories and ideas are similar and often different stories and ideas relate to one or more common underlying themes. Accordingly, I recognize that there is a possibility that the MATERIAL may be identical with or similar to material that has or may come to the Company from other sources. Such similarity in the past has given rise to litigation. As a result, I recognize that unless the Company can obtain adequate protection in advance, the Company will refuse to accept, review and consider MY Material. The protection for the Company must be sufficiently broad to protect the Company, and the Company's employees, agents, licensees and assigns and all parties to whom the Company submits literary materials. Therefore, all references made herein to the Company include each and all of those persons.
3. In consideration of the foregoing and as an inducement for the Company agreeing to accept and review MY MATERIAL, I represent, warrant and agree as follows:
4. I wrote the MATERIAL, it is wholly original with ME and the Company need not secure permission from any other person but ME to read and review the MATERIAL for consideration for production. The MATERIAL contains no libelous or unlawful statements and does not infringe on the rights of others
5. I hereby grant Brush Creek Players the nonexclusive right to make copies of all or part of MY MATERIAL for its review of the MATERIAL for consideration for production at BCP Theater. If selected I expressly grant to the Company the right to use MY name and likeness in and in connection with promotion and marketing of the production of MY original MATERIAL and in connection with Brush Creek Players in perpetuity.
6. In no event, in the absence of an agreement between the Writer and the Company and/or any discussions or negotiations the Company and the Writer may have, shall any agreement to use or compensate the Writer for the review or consideration for production for the MATERIAL by BCP or any other materials, features or elements claimed by Me to be embodied in the MATERIAL, or any other obligation, be implied as a result of the Company's review and consideration for production.
7. I have retained at least one copy of said MATERIAL and hereby release the Company of and from any and all liability for loss of, or damage to, the copy of said MATERIAL submitted to Brush Creek Players as outlined in this Release.
8. The company is not an agent, literary representative or otherwise and will never act as an agent or representative of ME or MY work. I acknowledge the Company is under no obligation to review or use or negotiate with ME with respect to or in any manner, license or acquire any rights in or to the MATERIAL in any manner.

Notification

1. You will be notified via regular mail or e-mail if the Company chooses to produce your MATERIAL at Brush Creek.
2. You are only required to: (a) sign this release; (b) submit Your MATERIAL properly as required herein; (c) supply contact information as outlined above; and (d) supply separate contact information that may be posted on this web site and in performance programs, including a brief bio (**optional**).

Further Releases

1. BCP will not use the MATERIAL in any other capacity beyond its review for consideration for production at BCP unless it is determined in good faith that BCP has the independent legal right without Your consent to use all or any part of (or any features or elements in) the MATERIAL either because (a) You do not own or control said MATERIAL or such features or elements, or (b) the MATERIAL or said features or elements are public domain, are not new or novel, are not legally protected or protectable, or were independently developed by someone other than You or obtained by You from other sources.
2. Your participation and/or submissions to Brush Creek Playhouse and/or notifications Brush Creek Playhouse to You will never constitute or suggest any obligation or duty whatsoever on behalf of Brush Creek Players to publicize, produce or promote Your MATERIAL in any manner whatsoever.
3. This is not a competition and We make no promise of or any guarantee that Your MATERIAL will ever be selected for production.
4. You acknowledge that the MATERIAL is submitted by You voluntarily and not in confidence, and that no confidential relationship is intended or created between the Writer and the Company by reason of the submission of the MATERIAL. Nothing in this agreement, nor the submission of the MATERIAL, shall be deemed to place You in any different position from any other member of the public with respect to the MATERIAL. Accordingly, any part of the MATERIAL that could be freely used by any member of the public may be used by Riprap Writers' Playhouse without liability to You.

Royalties

1. Royalties will not be paid to You if your original MATERIAL is selected for production.
2. I have read, understand and agree fully with this Release for MY Stage Play Submission and all of the conditions stated herein with respect to the copyright of any and all MATERIAL that I submit to Brush Creek Players and I hereby request that the Company read said MATERIAL for consideration for production at Brush Creek Theater of which I am the sole author and have exclusive rights and authority to submit same to the Company.

YOU'RE SIGNATURE: _____ **DATE** _____